

# Local 70125

## external affairs

19th ANNUAL GENERAL MEETING

19ième ASSEMBLEE ANNUELLE

DATE : MARCH 18, 1985

DATE : 1e 18 MARS 1985

TIME: 7:30 p.m.

HEURE : 19:30

PLACE: 53 QUEEN STREET  
ROOM 14

ENDROIT: 53 rue QUEEN  
CHAMBRE 14



### A G E N D A

### ORDRE DU JOUR

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. GUEST SPEAKER: David Delaney,  
Vice-President Regions  
Outside Canada
4. ADOPTION OF MINUTES -  
ANNUAL GENERAL MEETING 1984
5. EXECUTIVE REPORTS
6. FINANCIAL STATEMENT 1984
7. AUDIT REPORT 1984
8. REPORTS: Committees
9. BUDGET PRESENTATION 1985
10. REPORT: NOMINATIONS COMMITTEE
11. ELECTIONS:
  - a) Executive:  
PRESIDENT  
FIRST VICE-PRESIDENT  
SECOND VICE-PRESIDENT  
SECRETARY  
TREASURER
  - b) Committees  
EDUCATION  
PUBLICITY  
HEALTH & SAFETY  
MEMBERSHIP  
FOREIGN SERVICE DIRECTIVES  
STEWARD
  - c) Ottawa-Hull Area Council  
2 Delegates - 2 Alternates
12. OATH OF OFFICE
13. ADJOURNMENT

1. BIENVENUE
2. ADOPTION-ORDRE DU JOUR
3. INVITE: David Delaney,  
Vice-Président Extérieur du  
Canada
4. COMPTE-RENDU DE L'ASSEMBLEE  
ANNUELLE - 1984
5. RAPPORTS: EXECUTIF
6. RAPPORT FINANCIER 1984
7. BILAN 1984
8. RAPPORTS: Comités
9. BUDGET - 1985
10. RAPPORT: NOMINATIONS
11. ELECTIONS:
  - a) Exécutif  
PRESIDENT  
PREMIER VICE-PRESIDENT  
SECOND VICE-PRESIDENT  
SECRETAIRE  
TRESORIER
  - b) Comités  
Education  
Publicité  
Santé et Bien-être  
Societariat  
Directives au Service  
Extérieur  
Délégué syndical
  - c) Conseil Régional Ottawa-Hull  
2 Délégués - 2 Sous-délégués
12. SERMENT
13. AJOURNEMENT

ASSEMBLEE

MEETING

# Section Locale 70125

## affaires exterieures

PSAC LOCAL 70125 (EXTERNAL AFFAIRS)  
MINUTES OF THE 19TH ANNUAL GENERAL MEETING  
MARCH 18, 1985

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The President, Gary Doherty, called the meeting to order at 7:30 p.m.

1. PRESENT: Gary Doherty, President  
Carol Chilton, First Vice-President  
Barry Kemball, Second Vice-President  
Ginette Rémillard, Secretary  
Les Cundell, Treasurer

Guest: Lloyd Fucile  
Meeting attended by 15 members

Gary Doherty welcomed Patrick Fortune, President of the National Component, PSAC, David Delaney, Vice-President, Regions Outside Canada and Gary Curtis, National Director Countries Outside Canada. He also thanked the members present for attending.

2. ADOPTION OF AGENDA  
M/S/C R. Phillips, seconded by G. Crawford that Agenda be accepted as presented. Carried.
3. INTRODUCTION OF GUEST SPEAKER - David Delaney, Vice-President  
Regions Outside Canada

David Delaney spoke on the importance of getting involved with the Union and being proud of being a Public Service employee. Having met with many Union leaders and participants in the last year, sharing their views - good and bad - has given him a larger view of the size of the Public Service and the services it renders through the employees. We should be proud in what one is doing and not necessarily to the rumours, jokes we often hear about public service employees. Being a good employee is not an easy, "couchy" job which is guaranteed for life.

With job security non existent, contract not respected, new programs new technology - being a public servant is not a "couchy" job! It is up to us to stop the rumours and educate the members so that the general public at large is aware of what we do, what service we render and try and gain their support. Once we show how proud we are we may in turn get the credit we deserve.

4. ADOPTION OF MINUTES OF THE ANNUAL GENERAL MEETING 1984  
M/S/C P. Fortune, seconded by B. Kemball that Minutes be adopted as presented. Carried.
5. EXECUTIVE REPORTS
- a) PRESIDENT'S REPORT: Submitted by Gary Doherty (ANNEX A)  
M/S/C G. Doherty, seconded by R. Phillips. Carried.

- b) FIRST VICE-PRESIDENT'S REPORT: Submitted by Carol Chilton (ANNEX B)  
M/S/C B. Kemball, seconded by G. Crawford. Carried.
- c) SECOND VICE-PRESIDENT'S REPORT: Submitted by Barry Kemball (ANNEX C)  
M/S/C B. Kemball, seconded by G. Rémillard. Carried.
- d) SECRETARY'S REPORT: Submitted by Ginette Rémillard (ANNEX D)  
M/S/C G. Rémillard, seconded by R. Bordeleau. Carried.

6. FINANCIAL STATEMENT 1984

Les Cundell, Treasurer submitted the Financial Statement 1984.  
Copy is available from the Local Office upon request.

RECONCILIATION 1984

Revenues for 1984 from Membership dues and miscellaneous revenues	45,080.61	CR
Expenditures for 1984	<u>42,291.85</u>	DR
Equals cash on hand as of December 31/84	2,788.76	CR

FINANCIAL POSITION

Cash on hand as of December 31/84	2,788.76
Strike Welfare Fund	3,000.00
Local 70125 Contingency Fund	2,500.00
Accumulated Interests on Investments	<u>765.06</u>
	9,053.82

M/S/C Les Cundell, seconded by G. Crawford that financial statement  
be accepted as presented. Carried.

7. AUDIT REPORT 1984 (ANNEX E)

M/S/C L. Cundell, seconded by G. Rémillard. Carried.

8. COMMITTEE REPORTS:

HEALTH & SAFETY: Submitted by Neil Clarke, Representative  
(ANNEX F)

M/S/C G. Crawford, seconded by R. Bordeleau. Carried.

MEMBERSHIP REPORT: Submitted by Barry Kemball, Representative  
(ANNEX G)

M/S/C B. Kemball, seconded by G. Rémillard. Carried.

FOREIGN SERVICE DIRECTIVES

Gary Curtis, Representative gave a short verbal report on the  
ongoing meetings taking place at the moment.

MOTION: By Barry Kemball

I MOVE THAT LOCAL 70125 THROUGH ITS REPRESENTATIVES EXPRESS OUR  
DEEP CONCERN AND DISATISFACTION WITH THE RECENT SURPRISE ANNOUNCEMENT  
WITHOUT PRIOR CONSULTATION WITH UNIONS TO INCREASE SHELTER COSTS OF  
OUR MEMBERS ABROAD.

Seconded by: Ray Bordeleau. PASSED UNANIMOUSLY.

9. BUDGET PRESENTATION (1985) (ANNEX H)

Carol Chilton presented the proposed budget for 1985. Each item was discussed and minor changes agreed on. Honorarium in the amount of \$500.00 for 1985 was definitely to be integrated in the budget and that the amount of \$500.00 approved in the budget 1984 be paid as a token of appreciation to volunteers.

M/S/C Carol Chilton, seconded by Greg Crawford that 1985 Budget proposals be accepted as amended. Carried.

10. NOMINATIONS REPORT

Don Marshall and Bob Phillips presented their nominations report to Gary Curtis who chaired the elections.

Nominations were also called from the floor and called three times.

11. ELECTIONS

<u>Position</u>	<u>Candidate</u>	<u>Nominator</u>	<u>Seconder</u>
President	Gary Doherty	B. Kemball	L. Cundell
1st Vice-President	Carol Chilton	G. Doherty	G. Rémillard
2nd Vice-President	Barry Kemball	L. Cundell	N. Clarke
Secretary	Ginette Rémillard	L. Cundell	B. Phillips
Treasurer	Les Cundell	N. Clarke	B. Kemball

All elected by acclamation

Committee Representatives

Health & Safety	Neil Clarke	Elected
Membership	Barry Kemball	Elected
Education	Denis Deslauriers	Elected
Foreign Service Directives	Gary Curtis	Elected
Publicity	Vacant	
Steward	Vacant	

Ottawa-Hull Area Council Delegates

1st Delegate:	Barry Kemball
2nd Delegate:	Gary Doherty

12. OATH OF OFFICE

Patrick Fortune, President, National Component, PSAC administered the oath of office to the new Executive.

13. M/S/C G. Doherty, seconded by R. Bordeleau that meeting adjourned at 10:30 p.m.

ANNUAL GENERAL MEETING - FEBRUARY 11, 1985

PRESIDENT'S REPORT - Submitted by Gary Doherty

This report covers the period from September 18, 1984 to February 11, 1985.

There has been many changes on the Executive of this Local in 1984. I attended, as a delegate, the National Component Convention held in Halifax in July 1984. This Local had endorsed 32 resolutions for consideration at the Convention. Some we lost, more we won. Our then President, David Delaney, was elected Vice-President for Regions Outside Canada. In July, I was appointed First Vice-President while Carol Chilton served the position of Acting President.

At the September regular monthly meeting of this Local, I was nominated and elected President. Carol's premature departure on maternity leave, left me with a busy plate of grievances, appeals and disciplinary hearings. Thanks to other members of the executive and conscientious stewards, we have survived.

Since elected President in September, I have attended all pre-EAJC meetings. I was represented by Barry Kemball at the September 26 EAJC meeting but did personally attend the November 26, 1984 EAJC and the last one held on February 6, 1985.

1985 promises to be a busy year for the incoming Executive. Collective bargaining is back, PSAC will be holding their first PSAC Women's Conference in March and the PSAC Convention will be held in Ottawa June 17 to 21, 1985. Members from ALL groups must participate if we are to succeed.

At the last External Affairs Joint Council Meeting of February 6, one item on the agenda, agreed by all staff associations (5) was the 'Decennial Review of the EAJC Terms of Reference'. Our intent is not to change the terms of reference but to refresh both Management and staff-side of the principles of these consultations. We strongly feel that this Local should be consulted when agenda is drafted for these bi-monthly meetings. This item should be a priority for the new executive.

Also on a priority list, may I suggest, is to schedule a meeting with the President of the National Component, the National Director, Countries Outside Canada, the Vice-President Regions Outside Canada, the President of this Local and with our PSAC Services Officer to establish a proper channel of communications so that all members, whether at Headquarters or abroad are served to the best of our abilities.

- 2 -

I would like to remind the members of this Local that those of us who serve on the executive or in any other capacity of the Local, are volunteer. We also must fulfil our obligations to the employer in carrying out our regular duties. Therefore, if the person you want to reach is not available, please contact someone else on the Executive. With your cooperation we could alleviate our service to you.

In closing I would like to thank Leonne Kemball, our Office Manager, who has made my job much easier over the last few months.

Gary Doherty

ANNUAL GENERAL MEETING - February 11, 1985

FIRST VICE-PRESIDENT'S REPORT: Submitted by Carol Chilton

During the past year, being First Vice-President and being Acting President for two months has been an exhilarating and challenging job. I have learned, both about External Affairs and about my own capabilities.

Since last February I have spent the major portion of my time on grievances, appeals and disciplinary hearings; splitting the duties of the chief steward position with the President. As well as handling grievances myself I delegated to other shop stewards and tried to advise them to the best of my ability and tried to develop a stewards network.

Of course, I also attended meetings - Local, executive, External Affairs Joint Council, Equal Opportunities and master contract preparatory meetings.

I thoroughly enjoyed the opportunity to attend my first National Component convention in Halifax last July. It was a valuable opportunity to meet the delegates, especially the ones representing our overseas Locals, to discuss issues, and to speak to the convention on our Local's resolutions. While there I was gratified to be elected as a delegate to the P.S.A.C. convention which is being held here in Ottawa in June.

Due to David Delaney's election to Vice-President for Regions Outside Canada I was acting President up to the birth of my daughter in September - who as a good unionist has been accompanying me to union meetings.

Although I am on maternity leave at present, I volunteered to head up the Budget Committee for the drafting of a new budget which is being proposed tonight.

As I reflect on the past year, I would like to express my gratitude for the cooperation and support of the past President, the office person, the executive and the active members of the Local. And as the end of my leave draws near, I am looking forward to returning to work and continuing my full-time union activities.

Carol Chilton

ANNUAL GENERAL MEETING - FEBRUARY 11, 1985SECOND VICE PRESIDENT'S REPORT: Submitted by Barry Kemball

During the past year the Local has been actively involved in many areas of interest.

The National Component Convention at Halifax in July at which I was a delegate, was indeed a highlight of the year's activities. As the Chairman of the Resolutions Committee for our Local, I can say that our participation was quite evident. Our resolutions with few exceptions, were passed and only through participation of all our delegates. One of importance to us and what should have been of urgency to all members of the National was that of the full-time paid President. Although defeated I still say "we won't see the s--- until the snow melts". The others will serve us well. At this time I wish to go on record to all who actively participated in the deliberations, including the "Z" Local members an appreciation of their involvement.

I have been available to be present at EAJC pre and during the sessions. There are many on-going interesting subjects which will be pursued during the upcoming year in which I will at the incoming President's pleasure continue to represent to Local.

During the course of the year I attended four Ottawa-Hull Area Council meetings. These have been reported on and are available from the records of monthly meetings. I had, as you are aware, made an observation that unless the OHAC gave evidence of being over-all representative that our "donation" and representation should be reviewed. At this time I prefer the status quo mainly because there will be some important subjects coming up i.e. collective bargaining, human rights, Health and Safety, etc. which will require our following and the OHAC is a good point of contact.

In addition I have represented the AS group on their bargaining committee at the Component level and also attended Board of Directors meetings.

I propose to the in-coming executive that they use perception in determining the existence and future of the Local, bearing in mind the requirement to serve all members within your abilities and time. I would also suggest that a "gathering of the clan" take place with representatives of the Component, the National Director, Countries Outside Canada, the Vice-President for Regions Outside Canada and the Local to establish or reaffirm as the case may be, levels of authority and channels of communication.

In closing my thanks to those who have assisted the Local and our members. Lynn who has fielded many phone calls on my behalf but who is paying the price of being a professional, the other members of the Executive for a job well done, dear departed Brother Don (no mulligans) for his contribution to the FSDs and, of course, to you all know who.

Barry Kemball



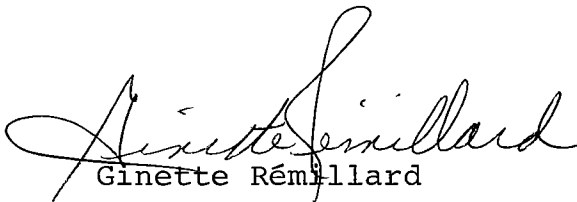
19ème Assemblée Générale Annuelle  
AFPC - Local 70125 (Affaires extérieures)  
Le 11 février 1985  
RAPPORT - Secrétaire de l'exécutif  
- Représentante du groupe ST

Au cours de l'année qui vient de s'écouler:

- J'ai participé à cinq réunions de l'Exécutif du Local et à sept réunions mensuelles (je n'ai pas participé à celle de janvier).
- Le 5 avril 1984, j'ai assisté à une séance d'information donnée par APN (Personnel - employés non permutants) concernant la révision du système d'appréciation des secrétaires non permutantes.
- J'ai organisé pour le 28 mai 1984, une réunion d'information pour le groupe ST en regard des demandes de revendications contractuelles. Ceci était en prévision du Comité de négociation de l'Elément qui se réunissait les 21 et 22 juin et auquel je participais.
- J'ai assisté, en tant qu'observateur, à la Convention triennale de l'Elément National qui se tenait à Halifax du 9 au 12 juillet 1984. J'avais auparavant participé à trois réunions préparatoires à la Convention.
- En août, j'ai préparé une lettre adressée à tous les membres sur la révision de la politique sur la réinstallation du Conseil du Trésor.
- Le 12 janvier 1985, j'ai assisté à un séminaire à l'intention des locaux de la région d'Ottawa-Hull.
- Suite à une étude menée à la demande du Ministère sur les services de secrétariat et dont les résultats ont été communiqués aux secrétaires lors d'une session d'information le 16 février 1984, j'ai rencontré l'agent de projet le 19 mars 1984 et suis devenue membre du Groupe consultatif de secrétaires pour l'amélioration du milieu de travail des secrétaires. Ce groupe s'est réuni de façon périodique tout au cours de l'année dont les 6, 9 et 17 avril, 5 et 14 juin, et 18 septembre. A la réunion du 30 novembre, trois sous-comités ont été formés et je fais partie de celui qui étudie le système de promotion pour les SCY permutantes. Ce sous-comité s'est rencontré les 17 décembre et 7 janvier 1985 pour préparer une session d'information pour les SCY permutantes avec le Directeur du Personnel - employés permutants,

M.H. Lapointe, et portant sur le système de promotion et le processus d'affectation, session qui a eu lieu le 8 janvier.

- Mes contacts personnels avec le groupe ST pour la période concernée ont surtout porté sur de l'information en regard des revendications contractuelles, les rapports d'appréciation, le système d'appel, les objectifs du Groupe consultatif de secrétaires. J'ai également eu l'occasion de rencontrer un groupe de cinq nouvelles secrétaires au Ministère pour leur parler de mon rôle de représentante, de leurs droits et du syndicat en général.
- J'ai suivi les cours de l'AFPC suivants:
  - Santé et sécurité (28-29 avril 1984)
  - Technological change (17-18 novembre 1984)
  - Formation des dirigeants de sections locales (24-25 novembre 1984)
  - Combattre la discrimination (8-9 décembre 1984)
  - Classification (26-27 janvier 1985)

  
Ginette Rémillard

ANNUAL GENERAL MEETING - February 11, 1985

REPORT: HEALTH AND SAFETY COMMITTEE: Submitted by Neil Clarke,  
Chairman

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There have been several health and safety matters in the last year which may be of interest to members:

- The Department has issued a draft policy on Technological Changes, with which we disagree on several points. LMC consultations have not yet started.
- The Joint Committee on Occupational Health and Safety has held and will continue discussions on External Affairs compliance with the National Joint Council safety provisions which are now part of all collective agreements.
- I have handled grievances / enquiries concerning health and safety matters, i.g. carbonless copy paper health effects; office air pollution and repetitive strain injury.
- First aid training is continuing in the department with basic, advanced and C.P.R. courses available.

Neil Clarke

ANNUAL GENERAL MEETING - February 11, 1985

MEMBERSHIP REPORT: Submitted by: Barry Kemball, Chairman

Initially we have continued to carry out membership drives on most occupational groups to restrain our rand population. These should continue during the upcoming months to compliment these efforts. Approximately 175 rand members have been signed.

We have devoted much time and effort in the past months on the distribution to members and subsequent retrieval and forwarding to the Component of collective bargaining proposals on behalf of most occupational groups. Our membership records were up-dated which also included some group print-outs as well. It is our view that the facility to carry out a "secret" ballot procedure be established with the PSAC and we should initiate, through the National Director, Countries Outside Canada, such an avenue.

The sustaining of up-dated, accurate and readily available membership records should continue to be a priority for this Local. The incoming Executive are encouraged to enforce this issue.

To those members old and new who have acknowledged this contribution as well as to our quarter back, Leonne, my thanks. Also to the staff of the Component who assist us in our efforts.

Please find attached a read-out on our membership status.

Barry Kemball

DECEMBER 1984

<u>OCCUPATION GROUPS</u>	<u>MEMBERS</u>	<u>RANDS</u>	<u>EXCLUSIONS</u>	<u>TOTAL</u>
EDUCATION	3	1		4
LIBRARY	9	1		10
ADMINISTRATIVE SERVICES	162	23	30	215
FINANCIAL ADMINISTRATION	32	1	1	34
INFORMATION SERVICES	29	4	1	34
PROGRAMME ADMINISTRATION	26	9	18	53
PURCHASING & SUPPLY	16			16
DRAFTING & ENGINEERING	7	-	-	7
GENERAL TECHNICAL	13			13
SOCIAL SCIENCE	40	2		42
DATA PROCESSING	15	2		17
CLERICAL & REGULATORY	620	72	48	740
OFFICE EQUIPMENT	5			5
SECRETARIAL	311	146	174	631
GENERAL LABOUR & TRADE	18	3	1	22
GENERAL SERVICES	113	7		120
OTHERS	12			12
	<u>1431</u>	<u>271</u>	<u>273</u>	<u>1975</u>
	1702			

NOT INCLUDED ARE THE Z LOCALS

LONDON	40	
WASHINGTON	64	(Approximately 153 members)
BRUSSELS, HAGUE, BONN	63	

N.B. As of January 1, 1985 total dues deduction is 17.91 dollars an increase of .70 per month approved at the July 1984 National Component Convention:

PSAC:	9.21
Component	6.70
Local	2.00