

Special Meeting
held on
Thursday, September 8th 2011,
at 12:00 pm
in Room A1-500
125 Sussex Drive,
Ottawa, Ontario

Assemblée spéciale
tenue le
jeudi, 8 septembre 2011,
à 12h00
à la salle A1-500
125, promenade Sussex
Ottawa, Ontario.

DRAFT MINUTES

8 IX 2011

ÉBAUCHE des MINUTES

1-
Paul Anderson, Acting President will Chair the meeting which opened at 12:05hrs.
Paul Anderson, Président intérimaire présidera la réunion s'ouvrant à 12hr05.

2-
Presence/présence

Archie Campbell Acting 1st Vice- President/1er Président intérimaire
Kinga Nogrady Acting Second Vice President/2e Président intérimaire
Gloria Castro Acting Treasurer/Trésorière intérimaire
Jean Lalonde Secretary/Secrétaire

Regrets/Absences

Jim McQuaid Health & Safety Officer/Agent de santé et sécurité

3-
Adoption of proposed Agenda/Adoption de l'ordre du jour proposé
Paul Anderson/Jean Lalonde

A. Organization of Meetings/Executive - Cédule des réunions/Exécutif

Gloria proposed the reduction of meetings whereas there are Monthly Meetings and Executive(Special) Meeting. The Monthly Meetings are scheduled per the ByLaws and it would require a modification prior to the next AGM. Special Meetings are called upon by the President or the Acting President as required. It was to maintain the statu quo whereas Monthly Meetings can be cancelled should there be no matters to discuss.

Acting 2nd Vice-President wish to resign for personal reasons. We discussed the Christmas Party which is costly, poorly attended (by approximately 70 members) and very time-consuming. Alternatives were proposed by Gloria but there were no conclusive decisions. The Executive agreed to cancel Christmas Party. Following an unanimous motion to cancel the Party, the Acting 2nd Vice-President will remain on-board.

B. Property Assessment and Control - Inventaire d'équipement et contrôle

We have a list of equipment owned by the Local and are visiting the storage to confirm the equipment owned. Process is on-going.

C. Visit to Locker(Storage) - Visite à l'entrepôt

Executive members available on September 15th - [late afternoon] in the evening will visit the locker to view content and consider disposal of surplus equipment and records. This is the first of two visits whereas the first visit allows to estimate and the second to dispose and organize. Executive members agreed to claim for mileage and meals as it's a union-related activity.

D. P.O. Box/Letter to contacts - Boite postale/Documents pour contacts

Gloria wish to consider relocating the post office box but the current location being at Jean Coutu Pharmacy which has been for some time, is known to supplier and labor organization to forward correspondence (magazines, newsletters, etc), is accessible 7 days a week with both parking and transit service as well as being known to members. It was decided to maintain statu quo.

Jean - Can I reword that paragraph to read a little easier? I would suggest:

Gloria wished to consider relocating the Local's post office box. The current location, which is at the Jean Coutu Pharmacy, has been the location of the post office box for many years. The advantages of this mailbox include that it will forward correspondence (magazines, newsletters, etc), is accessible 7 days a week, provides convenient parking, is easily accessible through public transit and is known to the members. It was decided to maintain the status quo.

E. Website management - Gestion du site web

Currently updated by the Secretary concerning union activities (meetings, BBQ, etc.) but require input from Executive members regarding content and set-up.

Adjournement/Ajournement

Paul Anderson/Jean Lalonde